



ජනාධිපති අරමුදල
ஐனாதிபதி நிதியம்
President's Fund

ජනාධිපති අරමුදලේ ප්‍රජාසත්කාර

විදේශගත ශ්‍රමිකයෙකුට විදේශයන්හිදී ඇතිවන
ආපදාවකදී ලංකාවේ සිටින දරුවන්ගේ
අධ්‍යාපන කටයුතු අඛණ්ඩව කරගෙන යාමට
ජනාධිපති අරමුදලෙන් ශිෂ්‍යධාර අයදුම්කිරීම
ලඟම ප්‍රාදේශීය ලේකම් කාර්යාලයෙන්

**අයදුම්පත් ළඟම ඇති ප්‍රාදේශීය ලේකම් කාර්යාලය
හරහා ඉදිරිපත් කළ හැකිය**

වැඩිදුර විස්තර ජනාධිපති අරමුදලෙන් සහ ලඟම ප්‍රාදේශීය ලේකම් කාර්යාලයෙන්



ජනාධිපති අරමුදල
ஜனாதிபதி நிதியம்
President's Fund

ஜனாதிபதி நிதியத்தின் சமூக ஔசனவ

வெளிநாடுகளில் தொழில் புரியும்
இலங்கையர்களுக்கு வெளிநாடுகளில் அனர்த்தம்
ஏற்படும் பட்சத்தில், இலங்கையில் வசிக்கும்
பிள்ளைகளின் கல்வியை தொடர்வதற்காக
ஜனாதிபதி நிதியிலிருந்து நிதியுதவி

விண்ணப்பங்கள் அருகிலுள்ள
பிரதேச செயலகத்தில்

மேலதிக விபரங்களை ஜனாதிபதி நிதியத்திலிருந்தும் அருகிலுள்ள
பிரதேச செயலகத்திலிருந்தும் பெற்றுக் கொள்ளலாம்



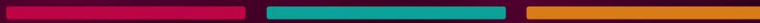
ජනාධිපති අරමුදල
ஐனாதிபதி நிதியம்
President's Fund

President's Fund Social Services

In the event of an overseas employment-related adversity, the President's Fund provides scholarships to ensure that the children of Sri Lankan migrant workers can continue their education without interruption

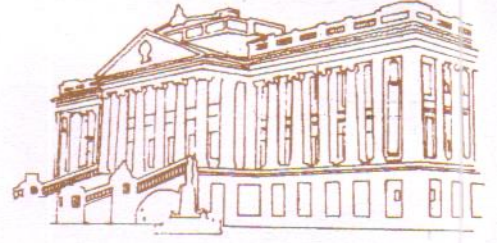
**Applications can be submitted through the
nearest Divisional Secretariat**

Further information is available from the President's Fund and
the nearest Divisional Secretariat





ජනාධිපති කාර්යාලය
சனாதிபதி அலுவலகம்
PRESIDENTIAL SECRETARIAT



My No :- PS/PFD/O/E/FE

September, 18 2025

Through Secretary

Ministry of Public Administration, Provincial Councils and Local Government

All Divisional Secretaries

Provision of Educational Assistance from the President's Fund for Students in Sri Lanka Belonging to Families of Migrant Workers Abroad, in Instances Where Such Workers Encounter Unexpected Adversities (Death, Accidents, Imprisonment, or Disappearance)

It is envisaged to implement a programme to provide educational assistance for children pursuing education in Sri Lanka, belonging to family units of migrant workers, in instances where such workers encounter unexpected adversities abroad. You are kindly informed to take action in accordance with the following instructions.

1.0 Background

The primary objective of this programme, to be implemented by the President's Fund, is to provide financial support to ensure the continuous education of children in Sri Lanka when their migrant worker parents encounter sudden emergencies abroad (including death, accidents, imprisonment, or disappearance). Children of Migrant workers who encounter such emergencies on or after January 01, 2025 are eligible to apply for this programme.

2.0 Provision of Educational Assistance

Accordingly, under the first phase of this programme, monthly educational assistance will be provided for the continuation of education for students in Sri Lanka belonging to families of migrant workers abroad affected by emergencies/adverse incidents abroad, as follows:

- I. For students pursuing education from Grade 1 up to the G.C.E. Ordinary Level (O/L), a monthly allowance of Rs. 3,000 for a period of one year (12 months).
- II. For students pursuing education in Grade 12 and grade 13, a monthly allowance of RS. 5,000 until the G.C.E. (A/L) examination is held, for a period of a maximum of two years (24 months).

3.0 Basic Eligibility Criteria for Applying

- 3.1 The student should belong to a family whose migrant Sri Lankan worker parent has lost their income due to any incident such as death, accident, imprisonment, or disappearance while abroad.
- 3.2 Children of migrant workers both registered as well as unregistered with the Sri Lanka Bureau of Foreign Employment may apply for this programme.
- 3.3 The child should not be a student currently receiving educational benefits through the Sri Lanka Bureau of Foreign Employment or any other programme of the President's Fund.
- 3.4 The child should be a student studying in a government school or a private school that does not charge fees.

4.0 Submission of Application

- 4.1 Students who have fulfilled the preliminary eligibility criteria in No. 03 above should complete the prescribed application form, and submit the same along with relevant supporting documents and the recommendation from the principal of their current school, to the relevant Divisional Secretariat.
- 4.2 The monthly income of the family revealed in the application should be certified by the Grama Niladhari.
- 4.3 Duly completed applications submitted to the Divisional Secretariat should subsequently be forwarded to the President's Fund through the online system.
- 4.4 Registration of the migrant worker (applicant's parent) with the Bureau of Foreign Employment should be verified. In case of unregistered migrant workers, verification will be conducted by the President's Fund.

5.0 Key Considerations in the Implementation

- 5.1 If more than one child in the same family is pursuing school education, applications may be submitted for all such children
- 5.2 When submitting applications for educational assistance, it should be confirmed that the family does not have sufficient income to ensure the uninterrupted continuation of the children's education.

6.0 Recommendation Procedure

- 6.1 Recommendations should be obtained from the following institutions to verify the information provided in the application.
 - Generally, the recommendation may be provided using the form included in Annex 01. (In cases where descriptive information is necessary, relevant recommendations may be provided through an appropriate verification procedure.

6.2 Recommendation from the principal of the school of the student/students

- The relevant recommendations should be obtained from the principal of the school where the migrant worker's children studying in Sri Lanka, using No. 04 of the application form.
- If children from the same family attend different schools, separate recommendations should be obtained from each school.

6.3 Recommendation on Family Information and Income by Grama Niladhari

- The relevant recommendations regarding the family information and monthly income of migrant worker's children studying in this country should be obtained from the relevant Grama Niladhari in No. 05 of the application.

6.4 Recommendation on Information of the Migrant Worker

- Information regarding the adversity encountered by the Migrant worker should be verified and recommended by an officer attached to the Divisional Secretariat from the Bureau of Foreign Employment at the Divisional Secretariat, or an officer designated by the Divisional Secretary, under No. 06 of the application.

6.5 Recommendation from the Divisional Secretary

- If the Divisional Secretary is satisfied with the necessary documents confirming the family's identity, residence, and economic status, as well as the accuracy of the facts concerning the hardship suffered by the migrant worker, the Divisional Secretary's recommendations should be provided in No. 07 of the application.

7.0 Documents Required

7.1 The emergency or adversity encountered by the migrant worker should be verified as follows.

- I. Death abroad - A certified copy of the death certificate or other documents in proof of the death.
- II. Accident, imprisonment, or disappearance abroad - Documents in proof of the accident, imprisonment, or disappearance should be submitted.

If the above documents are in the possession of the student's family in Sri Lanka, the relevant documents should be submitted along with the application.

If not, verification should be obtained through the Bureau of Foreign Employment for registered workers or through the Consular Division of the Ministry of Foreign Affairs for unregistered workers.

- 7.2 A certified copy of the National Identity Card of the mother/ father/ guardian residing in Sri Lanka of the student eligible for educational assistance.

8.0 Provision of Educational Assistance

- 8.1 After submission of the application to the President's Fund, the Fund will determine the amount and duration of the assistance granted.
- 8.2 The funds will be granted either through the Divisional Secretariat monthly or as appropriate directly, to eligible students.
- 8.3 If a student receiving assistance transfers from one school to another, prompt action should be taken to inform the authorities.

9.0 Cancellation of Educational Assistance

- 9.1 The President's Fund reserves the right to cancel educational assistance under the following circumstances.
- I. Misconduct or disciplinary penalties imposed on the recipient
 - II. Continuous absence from school or disengagement from educational activities
 - III. Enrollment in a fee-paying international school.

10.0 Follow-up

The Divisional Secretariats should provide recommendations on whether the children receiving benefits will continue their education and whether further assistance will be required beyond the allocated timeframe.

You are kindly informed to implement this programme within your Division following the above instructions. Your cooperation in this regard is highly appreciated.



G.G.S.C. Roshan

Senior Additional Secretary to the President (Administration and Diplomatic Affairs)

Secretary, President's Fund

Copies:-

- | | |
|---|----------------------|
| 1. Secretary, Ministry of Foreign Affairs, Foreign Employment & Tourism | - For information pl |
| 2. All District Secretaries | - For information pl |
| 3. Chairman, Bureau of Foreign Employment | - For information pl |

For office use -

Application for Educational Assistance from the President's Fund for Students in Sri Lanka Belonging to Families of Migrant Workers Abroad, in Instances Where Such Workers Encounter Emergencies/ Unexpected Adversities (Death, Accidents, Imprisonment, or Disappearance)

(Please read the **Instructions Sheet** before completing the application .)

Part I

Province - District - Divisional Secretariat -

01. Information regarding the worker who was abroad

1.1 Full Name -
.....

1.2 Passport Number -

1.3 Country of Migration (Overseas) - 1.4 Date of Departure Overseas -

1.5 Nature of the Emergency/ Adversity Encountered by the worker	I. Death	-	
	II. Accident	-	
	III. Imprisonment	-	
	IV. Disappearance	-	
	V. Others	-	

While working abroad

Brief Description of the Circumstances Encountered as Stated in 1.5 (relevant supporting documents should be attached herewith as proof) -
.....
.....
.....
.....

1.6 Date of Incident -

02. Personal Information of School Children of the Migrant Worker

No.	Name of the Child (Student)	Date of Birth	School	Grade
01.				
02.				
03.				
04.				
05.				

- 2.1 Name of the Mother/ Father/ Guardian -
- 2.2 NIC Number of the Mother/ Father/ Guardian -

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- 2.3 Telephone Number (capable of receiving short messages) -

0	7																		
---	---	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--
- 2.4 Telephone Number (contactable) -

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--
- 2.5 Personal Address -
-

03. Declaration of Current Monthly Family Income

I do hereby declare that I am employed as / not employed. (If employed, specify the nature of employment)

I further declare that the monthly income of my family is Rs.

I hereby certify that the above information is true and accurate. I agree to produce the originals of the relevant documents when necessary.

Date -

.....
Signature of the Child(Student)

.....
Name and Signature of the
Mother/Father/ Guardian

Part II

04. Recommendation of the Principal of the School of the Student

I hereby certify that the above student is currently pursuing education in
(Grade) at
(Name of School)

and recommend/do not recommend that financial assistance from the President's Fund be provided to continue the educational activities of the student.

(Note: In case children are attending different schools, a separate recommendation letter should be submitted by each school.)

Date -
(Certification by the School Principal)

05. Recommendation of the Grama Niladhari on the Residential Address of the Applicant

I hereby certify that the above-named persons reside at the address provided in No. 2.5 of the application, that the information furnished therein is true and accurate, and that the monthly income of the family is Rs.

Date -
Grama Niladhari
Signature and Official Seal

06. Recommendation from the Subject Officer of the Divisional Secretariat

Based on the information provided, Mr./Ms. (Name)
affected by an emergency/ adverse incident on (Date of the accident)
in (Country) due to
.....

..... (Description of the nature of the emergency/
adverse incident) and I hereby recommend that it is appropriate to provide financial assistance from the President's Fund to support the educational activities of the above-mentioned student/students studying in Sri Lanka.

Date -
Grama Niladhari/ Signature of the officer
attached to the Divisional Secretariat from the
Foreign Employment Bureau /
Officer designated by the Divisional Secretary

07. Recommendation of the Divisional Secretary

Based on the information above, I recommend that it is appropriate to provide financial assistance to the Student/Students mentioned above.

Other remarks

.....
.....
.....

Date -

.....

Divisional Secretary

Signature and Official Seal

Instructions Sheet

Provision of Educational Assistance from the President's Fund for Students in Sri Lanka Belonging to Families of Migrant Workers Abroad, in Instances Where Such Workers Encounter Unexpected Adversities (Death, Accidents, Imprisonment, or Disappearance)

Eligibility

- Be a child pursuing education in Sri Lanka from a family of a Sri Lankan migrant worker abroad who has encountered any emergencies/ unexpected adversities of death, sudden accident, imprisonment, or disappearance, and has therefore lost the source of income.
- Children of migrant workers whether registered or unregistered with the Sri Lanka Bureau of Foreign Employment are eligible to apply under this programme.
- The applicant should not be currently receiving educational benefits from the Sri Lanka Bureau of Foreign Employment or under any other programme of the President's Fund.
- The applicant should be a student pursuing education in a government school or a private school that doesn't charge fees.

Completion and Submission of the Application

- Part I of the application form should be completed by the student(s) or by their mother/ father/ guardian residing in Sri Lanka.
- Information provided should be accurate at all times.
- A telephone number capable of receiving short text messages should be indicated.
- If the child/children are studying at the same school, a certificate from the Principal of the relevant school confirming their studentship of the school should be obtained under No. 04 of the application form.

Note: In the case of a family with more than one child, if those children are not attending the same school, a recommendation should be obtained separately from the Principal of each school, and such recommendations should be attached to the application form prior to submission.

- A certificate from the Grama Niladhari of the applicant's area of residence confirming the family's income status should be obtained by No. 05 of the application form.

Applications should not under any circumstances be submitted directly to the Presidential Secretariat or the President's Fund, nor forwarded by post.

Documents to be Submitted with the Application

- I. The photocopy of the National Identity Card of the mother/ father/ guardian in Sri Lanka of the children eligible for educational assistance, which is certified by the Grama Niladhari.
- II. The certified and clear photocopy of a valid bank account (passbook or statement) of the mother/ father/ guardian in Sri Lanka, of the children eligible for educational assistance.
- III. Certified copies of documents verifying the nature of the unexpected adversity encountered by the migrant worker while overseas.
- IV. Certified copies of documents confirming the identity of the child/children eligible for educational assistance and of the migrant worker (e.g., certified copies of the child's/children's birth certificates).

If you require further information, you may contact the following telephone number.

011 -4 354 250 - extension:- 1271